

I. Conflict of Interest Policy

- 1.1 On membership of the Board of Directors/employment with the NDC, members /employees will declare their interest/s – and the nature of their association/s – with organizations eligible to receive funds or services, through the NDC. This information will be entered onto a register of Outside Interests held by the NDC, which is open to both public and World Bank scrutiny. Failure to disclose an interest may result in termination of services / employment.
- 1.2 Staff members must enter in the Register, the interests and activities of members of their immediate families, in an eligible organization under the NDC.
- 1.3 In performance of their duties members /staff members must:
 - 1.3.1 Not engage in any activity that is incompatible with the proper discharge of duties within the NDC.
 - 1.3.2 Avoid any action and, in particular, any public pronouncement or personal gainful activity, that would adversely or unfavorably reflect on their status or on the integrity, independence and impartiality that is required by their membership of the Board / employment within the NDC.
- 1.4 Board members and NDC staff will be guided by the principle of the “appearance of conflict of interest” whether there exists any substantive issue of “conflict of interest” or not.
- 1.5 Board /staff members shall disqualify themselves from participating in deliberations, recommendations or decisions on matters regarding administration or whether or not to fund or to grant a service or receive a service where there is a conflict of interest. If for any reason they believe their impartiality may be compromised, in fact or appearance, the chair of the Board may appoint an alternate instead.
- 1.6

II. Declaration

I agree with the above and hereby declare my affiliation in the following organizations:-

Organization	Title/Type of Affiliation	Duration
e.g. YMCA	Director/Board Member	Jan 99-Present
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		

This is a true and accurate record of my current affiliations.

Signed _____ Date _____